

Registration Information

Am I qualified?

Generally, a student with a disability is one who has an impairment or condition which substantially limits a major life activity such as caring for one's self, hearing, seeing, walking, speaking, breathing, working and learning. An impairment substantially limits a major life activity when the individual's major life activity is restricted as to the conditions, manner, or duration under which the activity can be performed in comparison to most people.

Students seeking accommodations or disability support services at Icahn are required to register with Disability Services (DS). While students are welcome to contact DS directly at any time to discuss or ask questions, the typical registration process is as follows:

- Complete the [Application Form](#) and submit via email.
- Provide supporting documentation (see [Documentation Guidelines](#)).
- Meet with a DS staff member to discuss your request and current situation, and to develop a plan for moving forward.

DS takes into consideration the information provided during the intake meeting, your disability documentation, and the requirements of your academic and clinical program to determine your eligibility for services and, if appropriate, recommend specific accommodations. Students are encouraged to be an active participant in this interactive process.

Please view the [Housing Page](#) for specific information about housing accommodations.

The documentation provided by the student is considered confidential in accordance with the Family Educational Rights and Privacy Act (FERPA). Information submitted directly to DS will be kept on file in the DS Office, only. It will not become part of a student's permanent record at Icahn.

Students who are unsure about their eligibility for assistance should outreach to DS staff to discuss their situation.

Deadlines

Students can register with DS at any time during their program but are encouraged to be proactive and begin the registration process once they have accepted their offer of admission as some accommodations take extensive planning.

It is recommended that students meet with DS annually to review their accommodation plan.

Frequently Asked Questions (FAQs)

Q: Do I need to disclose my disability to my instructor/supervisor in order to receive accommodations?

A: No. When implementing your approved accommodations, you are not required to disclose the nature of your disability to anyone outside the DS office.

Q: What if my instructor, supervisor, or other individuals are not adhering to my accommodation plan?

A: If those responsible for implementing approved accommodations are not adhering to your approved accommodation plan, contact DS staff immediately to discuss how to resolve the issue.

Q: I was not approved for an accommodation - is there any way that I can appeal this decision?

A: Yes, there is. The informal resolution and appeals procedures are outlined in the Disability Policies, pg 3.

Q: Can I get approval from this office to take administrative or medical leave?

A: No. Both administrative and medical leave of absence approvals are handled by the Medical/Graduate Office of Student Affairs.

Q: I'm a continuing student- can I still request accommodations or is it too late?

A: Yes, you are able to request accommodations at any point during your time at ISMMS. That being said, many accommodations take time to implement and accommodations are not applied retroactively, so it is recommended that you begin a discussion with the DS office as soon as possible.